Minute N.2. WORKSHOP

STRIVE Project 101128558 — STRIVE — ERASMUS-EDU-2023-CBHE

WORKSHOP ON ERASMUS+ OPPORTUNITIES
WP2. Overview on Erasmus+ programme in higher education sector
-University of Évora, June 13-14, 2024-

53 Overall participants
28 representatives from STRIVE Project Consortium attended in face-to-face modality

Partner n.	Organization name	ACRONIM	Country
1	Consorzio Interuniversitario AlmaLaurea - coordinator	AL	Italy
2	Hanoi University	HANU	Vietnam
3	Truong Dai Hoc Phu Xuan	PXU	Vietnam
4	Quang Ninh University of Industry	QUI	Vietnam
5	Hoc Vien Hanh Chinh Quoc Gia	NAPA	Vietnam
6	Universidade de Évora	UEVORA	Portugal
7	Università degli studi della Tuscia	UNITUS	Italy

25 Participants attended the meeting remotely from 10 Vietnamese universities out of the project consortium: Hanoi Pedagogical University 2, Dai Nam University, Thai Nguyen University; Halong University, Da Nang University; University of Cuu Long; Nguyen Tat Thanh University; Nha Trang University; Vietnam National University of Forestry, Tay Nguyen University.

N. of Trainees: 37 (26 from STRIVE project Consortium: 5 from HANU; 7 from PXU; 7 from NAPA; 7 from QUI; 11 from Universities not in STRIVE)

Participants' details in Annex 1.

MEETING MINUTES

The two days workshop started on June 13 at 9.00 a.m. The workshop was devoted to:

- provide an introduction of the Erasmus+ Programme with its priorities and objectives (day 1 training)

- focus on KA1 and KA2 CBHE projects, providing specific information on eligibility criteria, funding rules, award criteria, other criteria of the two actions (day 1 training)

- share good practices and lesson learned in international cooperation (day 2 round table/training)

The workshop was attended by the Vietnamese beneficiaries involved in international cooperation, project design and management at different level, as trainees, while the EU partners plus a Hanoi University representative shared their experience providing the training contents.

The Rector of Évora, Professor Hermínia Vasconcelos Vilar, opened up the **welcome addresses**, introducing the history of the university, the educational supply, the international courses provided, the vocation of UEVORA as global university and the important number of international students hosted under mobility programmes. She emphasized the relevance of the STRIVE initiative to foster the networking of institutions in higher education across European borders and as an opportunity to open up new collaboration with Vietnam.

Welcome addressed were then delivered by the institutional representative of STRIVE consortium, namely Hoang Hung Thang, QUI Rector, Nguyen Quoc Suu, NAPA Vice President, Nguyen Huu Chuc, PXU Director of International Relations Department, Simone Severini, Rector's Delegate for International Relations, UNITUS. They stressed how the project is a priority for their organizations in terms of visibility of the university international dimension, aimed at reducing the gap among HEIs, and at enhancing the competences of the staff involved in international cooperation, notably in a fast growing country as Vietnam. Also, the role of the STRIVE project as facilitator in promoting networking and opening up the room for bilateral and multilateral cooperation among Vietnamese and European partners has been highlighted.

Luisa Mengoni, project coordinator, reminded that the workshop opened the cycle of capacity building activities, at the core of the STRIVE project, for fostering the internationalization process beyond project life. Such activities will concretize in the creation, within the project lifecycle, of the first Internationalization Virtual Centre in Vietnam, as a reference point for future cooperation between Europe and Vietnam and as a hub for promoting university students and staff mobility across the two continents. She lauded the dissemination activities carried out by the national coordinator in Vietnam, HANU, leading to the involvement of new universities from different areas of Vietnam, out of the STRIVE consortium, in the project capacity-building activities.

The meeting continued with the **presentation of the internationalization orientation and practice of University of Évora** by Professor Paulo Resende da Silva. Every year the University of Évora welcomes hundreds of students and workers from other higher education institutions on incoming mobility programmes. In the same vein, hundreds of EU students and workers carry out outgoing mobility periods of study or work at other institutions with which the University has mobility agreements. To encourage mobility, there are various mobility programmes available. The mobility programmes aimed at fostering mobility to countries outside of Europe have been introduced in details by Professor da Silva: the different programs under Erasmus+ International Credit Mobility and the Exchange Protocol. Mobility within the European space, promoted by the Erasmus+

programme and Santander Scholarships, was also presented. Finally, mobility in Portugal under Almeida Garrett Programme and Vasco da Gama Programme were introduced as well as the UEVORA tools to promote bilateral agreements.

Then, the **European Universities Initiative and the EU Green Alliance** was presented by Godinho Hernani (UEVORA). The presentation was aimed at acknowledging the attendees with the scope of these alliances between higher education institutions, having the ambition of looking at Europe as a large university campus, promoting the creation of European universities focused on society's pressing challenges. In particular the EU Green Alliance, that sees UEVORA as one of the 9 consortium partner was presented: an alliance of universities located in peripheral regions, but strongly connected to the territories and working for sustainability in all fields, connecting to society, leaving no-one behind. The six excellence research clusters, including health, agriculture, engineering, sustainable tourism, educational science and ecosystem diversity were presented. The UEVORA strategy to reach sustainability in projects was shared with the meeting attendees.

An important synergy between STRIVE and EU GREEN initiative emerged from this presentation: as the STRIVE project is going to develop a KA2 CBHE project in the field of tourism, AL asked if the project can benefit from the alliance by connecting the project Vietnamese team that will work in the drafting of the proposal with EU network of experts in cluster sustainable tourism. Different possibilities arose: Hernani Godinho (UEVORA) replied that it would be possible to benefit from the alliance network of experts; Jaime Serra (UEVORA) stated that in the framework of EU GREEN a sustainable tourism observatory was created within the university and that a CBHE project on sustainable tourism with Indonesian partners was submitted. He proposed **to share the proposal and the evaluation of the EACEA with STRIVE partners.** Also he suggested that **other researchers from EU Green alliance can join the brainstorming at CBHE proposal on sustainable tourism for sharing lesson learned.**

Professor Simone Severini (UNITUS) suggested that taking part to university summer school for experts might be another option although UNITUS do not have the specific topic of sustainable tourism in the summer schools.

Then the **training on Erasmus+** began. The contents of the training are summarized here below:

In the *presentation "The Erasmus+ Programme: an introduction - Objectives & priorities - Key Action 1: Learning mobility of individuals - Key Action 2: Cooperation among organizations and institutions"* by Gonçalo Camarinhas and Domingos Romão (UEVORA), an overview of key priorities and key actions of the Erasmus+ Programme were presented.

Two specific training sessions followed the introductory one:

Professor Simone Severini (UNITUS) in the session on *"KA1: Specific information on eligibility criteria, funding rules, award criteria, other criteria"* provided the specific information on mobility programmes under KA1. The actions covered by KA1, the four steps of a mobility project, eligibility criteria of mobility projects, who can apply, duration of the projects, specific eligibility criteria, award criteria for external policy funds were among the contents illustrated. In the second part of the presentation the internal management of the KA1 projects was presented (application, evaluation and selection of the applications, nomination, pre-departure preparation, support during the mobility, post-mobility phase), the funding rules for mobility activities, the outcomes of mobility programme for students and staff.

Dorel Manitiu (AL) in the training session on *"KA2: Specific information on eligibility criteria, funding rules, award criteria, other criteria"* provided an overview of the KA2 action then he focused on CBHE projects.

Expected impacts, results and outcomes, measures supported by the action according to implementation regions, objectives, priorities of the action, project strands, eligible criteria under project strands, award criteria applicable to strands and funding amounts were among the contents of the training session.

In the **Q&A session** the Vietnamese partners asked how to create a network for fostering mobility programmes; Felicetta Ripa (UNITUS) stressed the importance of the knowledge of the hosting country language for students and staff in mobility, HANU ItaCentro being be a value added in the case of Vietnamese outgoing mobility in Italy. Simone Severini (UNITUS) stressed the role of mobility for staff and students as an effective way to learn from the sending and receiving country.

PXU asked about the priority set in the Programme under KA2 CBHE and the renewal of these priorities; Dorel Manitiu from AL replied that they last seven years, so for the forthcoming years the priority for region 5 Asia should remain the same.

DAY 2

The second day of the training was based on the sharing of good practices, experiences and lesson learned from international cooperation, in particular in the Erasmus+ KA1 and KA2 CBHE initiatives.

Manuela Morais (UEVORA) shared the lessons learned from the **Erasmus+ mobility project AMIGO**, AMbIentee GestãO-AMIGO: from REALP to the World (https://www.erasmusamigo.uevora.pt/). The main objective of AMIGO is to consolidate the activities of REALP, which was set up in 1997 with the overall aim of promoting scientific cooperation between Portuguese-speaking countries in the field of environment and sustainable development. It was underlined how the scientific competence of each consortium partner perfectly identified, complementing each other in its interdisciplinary scope, allows for efficient and effective actions, towards the defined objectives. Also, a consortium able to consolidate a shared teaching/learning approach in a transversal and equitable manner, enriched by the scientific and regional complementarities of each institution, took advantage of their various international and business links.

Enrico Dongiovanni (AL) asked whether it is possible **to add the Vietnamese partners in AMIGO** project; Manuela Morais replied that it **will be possible to do that but in next year.**

Leonel Alegre (UEVORA) illustrated the lessons learned from the **KA2 Project PLAY/ACT "Placemaking as youth Activism"**

(https://www.youtube.com/watch?v=rTt7pRZmHV4&list=PLQpOxE1dBGJuKJaPTkhIQvSpdio72spP6).

Placemaking is an approach to urban planning and design that focuses on the people who use a space, rather than just the physical structures or buildings. The idea is to create places that are not just functional, but also beautiful and meaningful to the people who live, work, and play there. The main goals and strategies to reach project objectives were presented, together with the multiplier events organized by the community and the ideation phase with the members of the community. Among the main cons of the projects: larger workload than foreseen in the application, difficulties in engaging with the community, delay in delivering results, overly ambitious goals for a KA2; among the pros: flexibility in managing the activities and simple and flexible budget management.

Felicetta Ripa (UNITUS) presented the **Best practices for management, impact, and dissemination of Erasmus+ KA171 projects**. Effective project management steps (clear objectives and planning, stakeholder engagement, resource allocation, documentation and reporting); strategies to maximize impact (quality selection process, pre-departure preparation, support during mobility, integration and community engagement); measuring and evaluating Impact (pre- and post-mobility assessments, academic and professional outcomes, institutional impact, sustainability and long-term benefits); effective dissemination strategies (comprehensive dissemination plan, use of multiple channels, engaging content, collaborative dissemination); best practices in dissemination (timely and regular updates, tailored messaging, interactive and participatory approaches, monitoring and feedback) were among the main contents of the presentation.

Simone Severini (UNITUS) also stressed the relevance of the management issue in mobility programs as well as the sustainability for university offices: this is particularly relevant when there are many resources and many mobilities to manage as in the case of UNITUS.

Dang Thi Phuong Thao (HANU) presented the **International strategy of Hanoi University** (KA1, KA2 projects), by providing an overview of HANU, ItaCentro; KA2 – Capacity Building: some results, building and implementing experiences; KA171 (KA107 - ICM) – Mobilities: some results, building and implementing experiences as well as HANU internationalization plan.

The strategic mission of HANU ItaCentro is focused on introducing students and lecturers to transfer studies/research opportunities; linking training and internships for HANU students and other partners; building and implementing international projects. The University is involved in Erasmus+ since 2014 with 10 KA2 CBHE projects. The main difficulties encountered: selecting Vietnamese partners, selecting personnel, implementing the project, dissemination. Multiplying policy and guidance, workshops and meetings, communication and university-specific problem solving were among the main solutions founded. Then Dang Thi Phuong Thao explained HANU experience in KA171-ICM: over 50 ICM projects, more than 500 HANU students participated in exchanges and double degrees, over 150 teaching and administrative staff, mainly to Italy, more than 20 Vietnamese universities participated in projects (covering all regions and public/private organizations). Among the main difficulties in the implementation of mobility programmes: confusion about concepts and regulations related to Incoming & Outgoing, cultural differences and language barriers, lack of information. Dissemination activities to spread knowledge on such programmes to Vietnamese HEIs was presented as an effective mitigation measure.

Dang Thi Phuong Thao explained that the key to succeed in KA107 is to make connection to partner university so to know more each other, as there is high competition among Asian countries so Vietnam has to rank higher to get funded.

Enrico Dongiovanni (AL) presented **Lessons learned from the Erasmus+ KA2 CBHE TUNED project**, coordinated by AL in the 2017-2020 period with Tunisia as beneficiary country. The description of the project, the main results achieved, the impact obtained and the lessons learned and hints were among the main contents of the presentation. Supporting the national reform of the higher education, notably GO1 "Improving the quality of the university education and graduates' employability" in order to foster the matching between demand and supply of graduates' labour, the project was the main objective of the project. Among the main results achieved: surveys on Tunisian graduates' profile and employment condition, web platform matching demand for and supply of graduates' labour, training of university staff on graduates' career development and on

how to bridge the gap with the socioeconomic environment. Project ownership, knowledge sharing, networking, improved skills were among the main impacts reached. Finally, Enrico Dongiovanni shared the main lesson learned from the project: get focused on sustainability since the very beginning, be driven by anticipation, stay open to adjustments and synergies, foster empowerment and ownership, set the framework but be flexible as far as possible, feel empathy, build trust and credibility, share your resourcefulness.

In the **Q&A session**, different questions arose about the functionalities of the demand-supply matching platform in Tunisia and on the issue of skill mismatch in Vietnam, raised by PXU. Enrico Dongiovanni explained that the impact of the platform was relevant in terms of participation of university graduates looking for a job offered by local companies. About 26.876 students and 118 Tunisian companies registered on the platform. Dorel Manitiu replied to PXU that a similar system has been developed in Vietnam under the KA2 CBHE VOYAGE project and currently running and open for registration at MOTIVE project (https://motive-euproject.net/), just ended. Both initiative were coordinated by AL.

Then, the project coordinator Luisa Mengoni (AL) introduced the **next steps of the STRIVE project**.

She provided a summary of the 1st year activities as detailed in the table below:

M1-Jan2024	M2 Feb.	M3 March	M4 April	M5 May	M6 June	M7 September	M8 August	M9 Sept	M10 October	M11 Nov	M12 Dec-2024
WP.1. KOM Bologna -1° SC- DONE		WP.1. D.1.1. Signature of the Partnership agreement DONE	WP.1. MS.1. Release of Project Quality Plan DONE					WP.1. D.1.2. release of 1st Quality control Report			
					WP.2.MS.2. Workshop on Erasmus+ opportunities UEVORA, PT DONE	WP.2. 2. MS.3. Workshop on available tools QUI, Vietnam -2° SC-			WP.2. D.2.1. Summary report on Workshop insights		
										WP.3.1. Training on project design and management, Hue City-Vietnam-3° SC-	
		WP.5. D.5.1. Project website set-up DONE	WP.5. MS.6 Dissemination plan DONE								

In addition, the coordinator highlighted how the project activities already implemented have been carried out properly and on due time, thanks to the project team cooperation.

She detailed **project next steps and activities to be performed.**

Activity	Role of coordinator	Role of partner	Deadline
MS.2 UEVORA Workshop follow up	-**AL** will send post training competences assessment survey by end of June -Meeting minutes will be shared with WG soon after the meeting -PPT presentation (collected by AL and uploaded on project webpage) -News published on AL website and STRIVE project main page	-**UEVORA** will share with AL the photos of the event -**HANU** will help AL to complete the list of the missing e-mail of the trainees attending the workshop remotely -**ALL PARTNERS** will share with AL the link to news, posts related to the workshop and published on the organization websites *RECORD KEEPING*: all partners will <u>send AL the boarding passes</u>	Closed (June 13-14, 2024)
WP2 M3 Workshop on available tools QUI, Vietnam-2nd SC	**AL** will develop the draft Programme* together with QUI and shared with EU partners and then to WG-July 2024 Pre competences assessment questionnaire sent to attendees two weeks before the meeting (AL) Other information about the workshop provided by AL/QUI	- **QUI** will prepare the invitation letter for visa if needed by EU attendees - **ALL PARTNERS** will strive to involve the same trainees as in UEVORA workshop and disseminate the initiative to newly comers	September 10-11, 2024
WP1 D.1.2 Release of 1st Quality Control Report	**AL** as WP leader will draft the first version of the document to be shared and improved by the QC for its validation	**QC** will be asked (soon after Sept. workshop) to provide the coordinator the following information: dissemination activities carried out; eventual shortcomings arisen and corrective measures applied; assessment of the resources allocated to the completion of each work package in terms of staff person/months and budget	September 2024
WP2 D.2.1 Summary report on workshop insight	**AL** will collect workshops materials and evaluation forms analysis in the comprehensive report for dissemination to university staff	**UEVORA/ALL PARTNERS** will review the draft to agree on a final version	October 2024

The project coordinator shared a **draft version*** of the **WP2 M3 Workshop on available tools QUI, Vietnam-2nd SC,** asking the EU trainers to choose the preferred section/contents.

Training contents

Part 1. FTOP-Funding and Tender Opportunities Portal *(interactive)*
Find a call
Partner search
Register an organization
Submit a proposal

Part2. GRANT preparation and management

-Grant Structure (focus on project proposal)
-Grant Agreement Preparation Process
(Submission of project proposal; Evaluation by the European Commission; Notification of the evaluation results; Start Grant Preparation Process (Sygma Tool-System for Grant Management); Edit Grant Agreement Data; Sign Declaration of Honor; signature of the Grant Agreement)

-Grant management *(interactive on Sygma-AL)*

> Continuous reporting of milestone and deliverables
> Communication with the granting authority
> Dissemination and exploitation of project results
> Report and payment requests

UEVORA agreed to deliver Part 1 on FTOP; AL will deliver the Part devoted to Grant Management; UNITUS asked the coordinator to share the contents following the meeting ending so to choose among the Part 2 not assigned yet.

Finally, Professor Hoang Hung Thang, Rector of QUI**,** presented a video of the hosting university of QUI, stressing the willingness to help in any aspects related to the meeting organization, and reaffirming the commitment of QUI in the STRIVE initiative.

Paulo da Silva (UEVORA) closed the meeting by thanking the attendees and the coordinator notably as regards the very good cooperation set among the project staff for the success of the training.

Annex 1.

Participant list (face-to-face modality)

Acronym	University name	Surname of the staff member (as in passport)	Given name(s) of the staff member	Role at the institution (as by employment contract)
HANU	Hanoi University	Dang	Thi Phuong Thao	Director of Center of Italian language and culture and relation development
HANU	Hanoi University	Nguyen	Thi Anh Tuyet	Head Dean of Italian specialized language division, Italian Department, Hanoi University
HANU	Hanoi University	Nguyen	Hoang Duong	Vice director of Information Technology Center, Hanoi University
PXU	Truong Dai Hoc Phu Xuan	Nguyen	Huu Chuc	Director of International Relations Department
PXU	Truong Dai Hoc Phu Xuan	Chau	Thi Dung	Lecturer in the Faculty of Technology and Business
QUI	Quang Ninh University of Industry	Hoang Hung	Thang	Rector
QUI	Quang Ninh University of Industry	Cat Thi Thu	Huong	Chief Accountant
QUI	Quang Ninh University of Industry	Ha Thi Ngoc	Mai	Officer
NAPA	Hoc Vien Hanh Chinh Quoc Gia	Nguyen	Quoc Suu	Vice President
NAPA	Hoc Vien Hanh Chinh Quoc Gia	Nguyen	Thi Ngoc Hien	International officer staff
NAPA	Hoc Vien Hanh Chinh Quoc Gia	Nguyen	Huy Hoang	Head of Department of Human Resource Management, NAPA
NAPA	Hoc Vien Hanh Chinh Quoc Gia	Nguyen	Thu Thuy	Deputy Director of Planning - Finance Department
UEVORA	Universidade de Évora	Vasconcelos Vilar	Hermínia	Rector
UEVORA	Universidade de Évora	Resende da Silva	Paulo	Assistant Professor
UEVORA	Universidade de Évora	Alegre	Leonel	Research Assistant Professor
UEVORA	Universidade de Évora	Serra	Jaime	Associate Professor
UEVORA	Universidade de Évora	Godinho	Carlos	Assistant Professor
UEVORA	Universidade de Évora	Morais	Manuela	Associate Professor
UEVORA	Universidade de Évora	Pires	Cesaltina	Full Professor
UEVORA	Universidade de Évora	Camarinha	Gonçalo	Senior Official
UEVORA	Universidade de Évora	Romão	Domingos	Senior Official
UNITUS	Università degli studi della Tuscia	Felicetta	Ripa	Responsible for outgoing and incoming students
UNITUS	Università degli studi della Tuscia	Simone	Severini	Rector's Delegate for International Relations
AlmaLaurea	Consorzio Interuniversitario AlmaLaurea	Mengoni	Luisa	Project coordinator

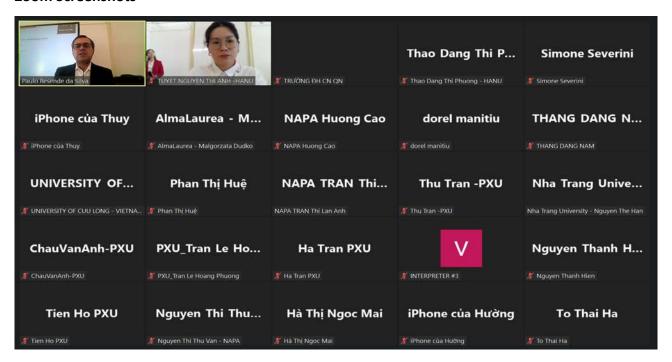| AlmaLaurea | Consorzio Interuniversitario AlmaLaurea | Dongiovanni | Enrico | Project manager for international relations |
| AlmaLaurea | Consorzio Interuniversitario AlmaLaurea | Manitiu | Dorel | Project manager for international relations |

Participant list (remotely via zoom)

Name and Surname	Partner institution:	Role at the institution
Tran Thi Thanh Ha	Truong Dai Hoc Phu Xuan	Senior Project Coordinator of IPD
Châu Vân Anh	Truong Dai Hoc Phu Xuan	Head of General Affairs Department
Pham Duc Thang	Quang Ninh University of Industry	Vice-Rector
MINH NGUYEN NGOC	Quang Ninh University of Industry	Lecturer
Huyen Bui Thi	Quang Ninh University of Industry	Lecturer
Thuy Tran Thi Thu	Truong Dai Hoc Phu Xuan	Project facilitator and Assistant to Director of IPD
HO THI HANH TIEN	Truong Dai Hoc Phu Xuan	Director, Institute for Partnership Development
Tran Thi Lac Thu	Truong Dai Hoc Phu Xuan	Lecturer
NGUYEN HUY HOANG	Hoc Vien Hanh Chinh Quoc Gia	Director of Personnel Organization Department
Giang Quoc Khanh	Quang Ninh University of Industry	Deputy Head of Science Technology
Khoa Anh Mai	Thai Nguyen University	Officer in Charge of Research and International Affairs
Nguyễn Thị Yến	Trường Đại học Sư phạm Hà Nội 2 (Hanoi Pedagogical University 2)	Principal Official
Nguyen Phuc Nguyen	University of Economics- The University of Danang	Vice Director
Nguyen Phuong Thong	Nguyen Tat Thanh University	Deputy head, International Relations Department
Nguyen Thi Thu VAN	Hoc Vien Hanh Chinh Quoc Gia	Dean of Faculty of Science Archive and Office Management
Anh Tai, Do	Dai Nam university	Vice rector
NGUYỄN THANH TAM	University of Cuu Long, Việt Nam	Deputy Director - Intistute
Đặng Gia Khánh	Hanoi University	Lecturer
Hang Vuong Thi Thu	Hanoi University	Specialist
Ngoc Huu NGUYEN	Tay Nguyen University	Deputy of Department
TÔ THỊ THÁI HÀ	Ha Long University	Senior officer of International Department. Coordinator of 2 projects.
Le Duc Niem	Tay Nguyen University	Vice Rector
Huong Cao	Hoc Vien Hanh Chinh Quoc Gia	Staff at International Cooperation
Nguyen The Han	Nha Trang University	Director of International Cooperation Department
Hoang Van Sam	Vietnam National University of Forestry	Director of International Cooperation Department

Zoom Screenshots