AlmaLaurea

STRIVE
Strengthening Internationalization of Vietnamese Emerging Universities

STRIVE PROJECT

Strengthening Internationalization of Vietnamese Emerging Universities

Reference number: 101128558 — STRIVE — ERASMUS-EDU-2023-CBHE

WP3.1. Training on Project Design and Management

December 9,10 2024

PXU University, Hue, Vietnam

Project Next Steps

Luisa Mengoni, AlmaLaurea

Co-funded by
the European Union

STRIVE first year: activities carried out

M1-Jan24	M2 Feb24	M3 Mar24	M4 Apr24	M5 May24	M6 Jun24	M7 Jul24	M8 Aug24	M9 Sep24	M10 Oct24	M11 Nov24	M12 Dec24
WP1 KoM Bologna -1° SC-		WP1 D1.1 Signature of Partnership agreement	WP1 MS1 Release of Project Quality Plan					WP1 D1.2 Release of 1st Quality Control Report			
					WP2 MS2 Workshop on Erasmus+ opportunities-Evora, PT			WP2 MS3 Workshop on Erasmus+ tools Quang Ninh City, Vietnam -2° SC-	WP2 D2.1 Summary report on workshop insights		
										WP3.1 Training on project design and management, Hue City-Vietnam-3° SC-PXU, Dec. 9-10	
		WP5 D5.1 Project website set-up	WP5 MS6 Dissemination plan								

STRIVE second year: main activities planned

M13-Jan25	M14 Feb25/March 25	M15 Mar25	M16 Apr25	M17 May25	M18 Jun25	M19 Jul25	M20 Aug25	M21 Sep25	M22 Oct25	M23 Nov25	M24 Dec25
					WP.1 D1.2 release of 2st **Quality control Report**						
	WP3. –D3.2 Training on budget preparation and brainstorming on CBHE project implementation plan – UEVORA, **11-12 or 17-18 of March t.b.c.**	**D3.1 Training Manual**: a summary of the trainings contents (PXU/UEVORA) and Q&A sessions, so to facilitate the ownership of the capacity-building process by other Vietnamese staff									
Post HUE local meeting focus group: T.3.3.1./T.3.3.3		**Local Meeting:** WP.3. The **focus group** is aimed at further elaborating the common needs of Vietnamese partner universities in terms of capacity-building, to be met through the preparation of a new CBHE project proposal			WP.3. **MS4** "**Focus groups on Vietnamese partners' needs report**": the report summarizes the main conclusions of the focus groups to meet the common needs of universities in terms of capacity-building						
					WP4.1-D4.1 Workshop on capitalizing students' and staff's mobility experiences-UNITUS						**WP4-D4.2 Success story telling seminar** 4th SC-HANU

WP.5. D.5.2. Preparation of **Awareness Seminars** to Vietnamese students, academic and administrative staff on Erasmus (20 students/10 staff members)

In red. Project meetings/mobilities
In green: Local project meetings

Next Steps: focus group

WP3 Capacity building on project design and management

Post meeting Preparatory activity: local meeting/FOCUS GROUP

When: before UEVORA meeting, coordinated by HANU (December 2024-end February 2025)

Scope: discuss the **common needs** at the basis of the draft of the future *Erasmus+ Capacity-Building in Higher Education project* proposal on sustainable tourism.

- *Which should be the main objective of the project?*
- *What could be the main results of the project?*
- *Will the project be a national initiative or trans-national?*
- *What about the Consortium composition, should firms and/or Ministries be on board?*)

Participants: 6 member from each VN HEIs. Focus group members have to be chosen among the staff already appointed plus experts professors, researchers on the topic of sustainable tourism.

Focus group methodology: AL will share some discussion guidelines in advance

Reporting focus group results:

Minutes

Participant list (including focus group roles-moderator, secretary)

Attendance sheet signed

Screenshots (for those attending remotely)

Next Steps: UEVORA training

WP3. D3.2 Training on budget preparation and brainstorming on CBHE project implementation plan -UEVORA, March 2025-

Main topic of the training:

Erasmus+ CBHE Project budget: Budget structure, budget preparation principle, internal and external auditing procedures and accountability measures. In details: budget structuring, cofinancing, breakdown of budget per activity and beneficiary, payment modalities, reporting mechanisms, solutions adopted by Consortium members

Brainstorming on CBHE project implementation plan, monitoring measures, impact and sustainability: start discuss the project implementation plan starting from the results of the focus group . Main topic of the discussion: staff involved in CBHE preparation, consortium set up, type of CBHE (strand), project objectives, expected results, impact and ambition, sustainability.

Participants: 3 from VN; 2 from EU

Budget per person per day (4 days):

1400€ travel

90€ accommodation

60€ stay

Next Steps

WP3. D3.2 Training on budget preparation and brainstorming on CBHE project implementation plan -UEVORA, March 2025-

Following UEVORA meeting AL will share a draft of:

D3.1 Training Manual: a summary of the *trainings contents* (PXU/UEVORA) and *Q&A sessions*, so to facilitate the ownership of the capacity-building process by other Vietnamese staff (by April 2025)

Next Steps: awareness seminars

WP5 Dissemination

Awareness seminars to Vietnamese students, academic and administrative staff on Erasmus+ opportunities (D.5.2.)

Scope: to **share with students and staff** the **opportunities offered by the Erasmus+ programme** capitalizing the STRIVE training held under WP.2. "Overview on Erasmus+ programme in higher education sector" workshops on Erasmus+ opportunities and workshop on available tools

Indicators: **1 local seminar** at **each** VN Higher Education Institution to **at least 20 students** and **10 staff** for **each** university

When: **at the best moment** for your organization

(opening day, dissemination event, conference,

local meeting, scientific event, career day)

Useful Guidelines: collection of **STRIVE Workshop presentations** on Erasmus+ programme

(strive-project.eu/ reserved area)

Next Steps

PXU Meeting Follow-up

- **AL** shall:
  - collect and upload PPT presentations on project website (reserved area)
  - draft tentative minutes to be validated and then
  - uploaded on project website (reserved area)

- **Project partners** shall:
  - EU partners: send scanned version of supportive documents (boarding passes)
  - Vietnamese partners: send supporting documents of internal travel expenditure if available

- **PXU** shall:
  - send to AL the subcontracting supporting documents (invoice for simultaneous interpretation)

Project Dissemination

- please send to AL the links to news related to the event and the project and/or brief minutes of events/initiatives where STRIVE project is disseminated

Luisa Mengoni
STRIVE Project Coordinator
AlmaLaurea Interuniversity Consortium

Email: luisa.mengoni@almalaurea.it
Phone: +390516088924

STRIVE Project Mobilities

Event N	Location	Planned date	Name	Description
1-WP1	Bologna, Italy	January 2024	Kick-off Meeting (D1.1)	1st steering committe, designation of quality committe members; signature of partnership agreement
2-WP2	Evora, Portugal	June 2024	Workshop on Erasmus+ opportunities (MS2-D2.1)	The workshop will allow the attendees to be acquainted with Erasmus+opportunities, notably as regards KA1 mobilities and KA2 CBHE projects, eligibility criteria, funding rules and awards criteria
3-WP2	Quang Ninh City, Vietnam	July 2024	Workshop on available tools (MS3-D2.2)	The workshop will allow the attendees to be acquainted with the tools made available by the European Commission for partnership building, search of funding opportunities, Grant management and reporting (FTOP). 2nd steering committee meeting.
4-WP3	Hue City, Vietnam	December 2024	Training on project design and management (WP3.1-D3.1)	EU partners will transfer their knowledge to Vietnamese partners so to allow the trainees to be acquainted with project design, implementation and management tools and procedures. 3rd steering committee meeting.
5-WP3	Evora, Portugal	January/ February /March 2025	Training on budget preparation and brainstorming on CBHE project implementation plan (D3.2)	EU partners will transfer their knowledge to Vietnamese partners so to allow the trainees to be acquainted with budget preparation principles, internal and external auditing procedures and accountability measures. A brainstorming will take place in order to define the CBHE project's implementation plan, monitoring measures, impact and sustainability.
6-WP4	Viterbo, Italy	June 2025	Workshop on capitalizing students' and staff's mobility experiences (D4.1)	The workshop will allow the attendees to be acquainted with specific knowledge on how to build-up cooperation arrangements in favour of students and staff mobilities between Vietnamese and EU universities, including KA1 mobility project preparation, based on EU partners' best practices and long lasting experience of HANU
7-WP4	Hanoi, Vietnam (HANU)	December 2025	Success story telling seminar (WP4.-D4.2)	Vietnamese staff and students having benefited from outbound mobility towards EU countries through KA1 projects will share their experiences, highlighting the impact in terms of personal and professional growth. 4th steering committee meeting.
8-WP6	Hanoi, Vietnam (NAPA)	June 2026	Sustainability meeting on internationalization monitoring tool (MS7)	Once the best solutions in terms of indicators and IT tools explored, the project partners willdiscuss and validate the most fitting monitoring tool on internationalization progress, in accordance with their needs and expected results. 5th steering committee meeting.
9-WP6	Hanoi, Vietnam (HANU)	November 2026	Sustainability meeting on internationalization virtual centre (MS8)	The Vietnamese partners, guided by the EU partners, will discuss the contents of an agreement aimed at detailing the roles, rights and obligations of each member of internationalization virtual centre. 6th steering committee meeting.