ERASMUS+ PROGRAMME

CAPACITY BUILDING IN THE FIELD OF HIGHER EDUCATION

STRAND 1

STRIVE PROJECT

Strengthening Internationalization of Vietnamese Emerging Universities

1ST QUALITY CONTROL REPORT
Deliverable D1.2

Project reference number	101128558 — STRIVE — ERASMUS-EDU-2023-CBHE
Funding authority	EACEA
Project implementation period	January 15, 2024 - January 14, 2027
Work Package	WP1 - Project coordination and quality control
Work Package leader	AlmaLaurea - project coordinator
Authors	Project quality committee
Publication area	https://strive-project.eu/ (reserved area)
Version	Draft version August 2024, following the review by the Quality Committee at the occasion of its 2nd online meeting Final Version (10 September 2024-approval by 2nd SC)

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INTRODUCTION

The present report, covering the **first nine months of project implementation** (January 15, 2024-October 15, 2024) evaluates, according to the set of indicators detailed in the project logical framework matrix and based on the **three dimensions of quality assurance – relevance, effectiveness, timing**, the achievement of project ouptus in relation to each work package.

All the milestones and deliverables are analysed and evaluated based on three dimensions:

- o relevance: is the output coherent with the planned content?
- o effectiveness: is the output contributing to the achievement of the project general and specific objectives?
- o timing: is the output in line with the planned timeline?

The report also includes an **assessment of the ressources** allocated to the completion of each work package in terms of staff person/months and budget, as well as the monitoring of supporting documents needed for demonstrating the proper implementation of the action.

The quality assessment also includes the **four verification levels for milestones and deliverables**:

- o **output approval** by responsible WP leader;
- o **internal review** of outputs provided by project partners not involved in deliverable authoring;
- o **quality evaluation** of outputs by the quality committee;
- o **final acknowledgment** of outputs by each project partner.

The report is **based on the feedback received by the Working Group** on project implementation and on the concerns shared by meetings' attendees, highlighting the eventual shortcomings arisen and suggesting corrective measures to be applied.

Following the requirements set in the quality plan, the project quality committee has drafted the quality control report, which will be discussed at the occasion of the steering committee meeting of September 10, 2024 at QUI in order to validate the corrective measures suggested and the specific contents.

PROJECT GANTT - MONTHS 1-9

Timetable for the period January 15, 2024 to October 15, 2024 according to **deliverables and milestones achieved**.

M1 Mid Jan-mid Feb 2024		M2 Mid Feb-mid Mar 2024	M3 Mid Mar-mid Apr 2024	M4 Mid April-mid May 2024	M5 Mid May-mid Jun 2024	M6 Mid Jun-mid Jul 2024	M7 Mid Jul-mid Aug 2024	M8 Mid Aug-mid Sep 2024	M9 Mid Sep-mid Oct 2024
WP1 KoM Bologna 1st Steering Committee		WP1 D1.1 Signature of the Partnership agreement	WP1 MS1 Release of Project Quality Plan					WP.1. D1.2 release of 1st Quality control report	
					WP2 MS2 Workshop on Erasmus+ opportunities UEVORA			WP2 MS3 Workshop on available tools QUI, Vietnam -2st Steering Committee (Held in Hanoi at HANU due to Yagi Typhoon)	
		WP5 D5.1 Project website set-up	WP5 MS6 Dissemination plan						

Timetable for the period January 15, 2024 to October 15, 2024 according to **implemented activities**.

PROJECT ACTIVITIES Implementation period: months 1-9	Months 1-3 mid Jan – mid Apr 2024	Months 3-6 mid Apr – mid Jul 2024	Months 6-9 mid Jul – mid Oct 2024
Task 1.1.1 - Exchanges with partners on partnership agreement clauses and continuous management	▓	▓	▓
Task 1.1.2 - Draft of partnership agreements	▓		
Task 1.3.1 - Designation of quality committee members	▓		
Task 1.3.2 - Preparation of quality plan	▓		
Task 2.1.1 - Preparation of workshop materials		▓	
Task 2.1.2 - Preparation of workshop logistics		▓	
Task 2.1.3 - Draft of workshop evaluation form		▓	
Task 2.1.4 - Distribution of workshop evaluation form		▓	
Task 2.2.1 - Preparation of workshop materials			▓
Task 2.2.2 - Preparation of workshop logistics			▓
Task 2.2.3 - Draft of workshop evaluation form			▓
Task 2.2.4 - Distribution of workshop evaluation form			▓
Task 5.1.1 - Preparation of the dissemination plan contents	▓		
Task 5.2.1 - Identification of project website logo, contents and layout	▓		
Task 5.2.2 - Upload of project information on dedicated website	▓		
Task 5.2.3 – Continuous updating on project website		▓	▓

PROJECT ACHIEVEMENTS ACCORDING TO LFM AND SHORTCOMING ENCOUNTERED

Milestones & deliverables achieved are summarized in the table below, **according to performance indicators**, **means and levels of verification and shortcoming encountered**.

The quality assessment also includes the **four verification levels for milestones and deliverables** (column means/levels of verification):

- o output approval by responsible WP leader;
- o internal review of outputs provided by project partners not involved in deliverable authoring;
- o quality evaluation of outputs by the quality committee;
- o final acknowledgment of outputs by each project partner.

MILESTONES DELIVERABLES	PLANNED PERFORMANCE INDICATORS	ACHIEVED PERFORMANCE INDICATORS	MEANS/LEVELS OF VERIFICATION	SHORTCOMINGS
WP1 D1.1 Partnership agreements signed	6 partnership agreements signed at month 3	Achieved	*Means:* Email record with partnership agreements attached shared with partners and EACEA *Levels of Verification:* AL drafted on January 2024 a first version of the PA; on January 9th 2024 the coordinator AL sent to the WG a draft version of the partnership agreement; at KoM the document was discussed with WG, SC or SC delegates, project staff; following KoM partners provided the coordinator with PA updates with organization information and signature of the President/Rector. AL sent back the document countersigned by the legal representative.	none
WP1 MS1 Quality plan drafted	1 quality plan drafted at month 4	Achieved	*Means:* Email record with quality plan attached sent to partners and uploaded on project website *Levels of verification:* At the occasion of the KoM, the coordinator shared a draft index of the quality plan with the QC. The quality evaluation of the document for its finalization were implemented in line with T.1.3.1., as follow: -review by the QC members: feedback and suggestion in revision mode to the draft quality plan collected by AL by March 20; -online meeting with QC members on March 27, 2024: all the QC members attended the online meeting and agreed with the documents contents and structure. The main feedback was to annex to the QP the meeting and	none

			training/workshop evaluations forms. The coordinator integrated the annex and submitted the draft for final revision to QC. -review of the new version by the Working Group and other project staff: WG provided their feedback by beginning of April and agreed on the QP structure including the annex. -upload of the final version of the quality plan on EU continuous reporting tool and STRIVE project website on April 5, 2024 (in advance with respect to project Gantt).	
WP1 D1.2 Quality control reports released	1st quality control report released at month 9	Achieved	*Means:* Email record with monitoring reports attached sent to partners and uploaded on project website. *Verification levels:* AL sent to the WG the project implementation questionnaire on July 10, 2024 with the scope of collecting feedback to be included in the quality control report. AL wrote the draft of the quality control report and sent it to QC. The feedback received was integrated in the quality control report. The evaluation of the MS3 by the WG was integrated following the activity (September 10, 2024).	none
WP2 MS2 Workshop on Erasmus+ opportunities UEVORA, PT	2 staff involved in international relations activities and 1 financial officer from each Vietnamese HEI attended each of the two workshops on Erasmus+ opportunities and tools available at month 8	Overcome: <u>53 Overall participants</u> 28 representatives from STRIVE Project Consortium attended in face-to-face modality; 25 remotely <u>N. of Trainees: 37</u> (26 from STRIVE project Consortium: 5 from HANU; 7 from PXU; 7 from NAPA; 7 from QUI; 11 from Universities not in STRIVE) 25 Participants attended the meeting remotely from 10 Vietnamese universities out of the project consortium: Hanoi Pedagogical University 2, Dai Nam University, Thai Nguyen University; Halong University, Da Nang University; University of Cuu Long; Nguyen Tat Thanh University; Nha Trang University; Vietnam National University of Forestry, Tay Nguyen University.	*Means:* Evaluation forms, meeting minutes, attendance list, PPT presentations uploaded on project website *Verification levels:* On April 2024 the list of training contents was prepared by AL/UEVORA and a draft agenda was circulated among the consortium. On mid-May, a skype call has been taking place between AL, UEVORA, UNITUS as EU trainers to share the training contents; the agenda was circulated among WG and agreed by end of May 2024. Two evaluation forms were delivered to participants: pre-assessment questionnaire to evaluate the profile, experiences and competences of the trainees with respect to workshop contents and their preferences in terms of logistics and ex-post (following the workshop) evaluation form to assess the impact of the training as well as the evaluation of the meeting (contents, material, presentation, trainers, etc.). The questionnaire was delivered to all the trainees (N.37). The ex-post assessment questionnaire was delivered by end of June to the same group. All the results will be analysed as part of D2.1.	none
WP2 MS3 Workshop on available tools, QUI, Vietnam/Replaced HANU-Hanoi due to Yagi Typhoon in Vietnam	2 staff involved in international relations activities and 1 financial officer from each Vietnamese HEI attended each of the two workshops on Erasmus+		*Means:* Evaluation forms, meeting minutes, attendance list, PPT presentations uploaded on project website *Verification levels:* At the occasion of MS2 in Evora, the contents of the training were presented by AL; the training partners AL, UNITUS and EVORA decided which parts of the training each of them will deliver. A draft agenda was developed by AL/QUI and sent to WG on mid-July	Due to the Yagi Typhoon that strongly hit Quang Ninh province, the unavailability of facilities and internet connection, the

	opportunities and tools available at month 8		2024.Final agenda was agreed and shared mid August 2024. Following the meeting evaluation forms were sent to all trainees N 30 (in presence and remotely). All the results will be analysed as part of D2.1.	meeting was successfully moved to Hanoi at HANU premises.
WP5 D5.1 Project website set up	1 project website successfully online at month 3	Achieved	*Means*: Website repository active and continuously updated *Verification levels:* Project website was developed by AL and shared at the occasion of the KoM in its preliminary version (https://strive-project.eu/). AL made a proposal of logo at KoM, asking the partners to revise it, in particular QUI as WP leader. The partners agreed on the project logo. The project consortium thus defined the website logo, contents and layout. Following the KoM, the Vietnamese partners provided the coordinator with the translations of the main page contents.	none
WP5 MS6 Dissemination plan	1 dissemination plan released month 4	Achieved	*Means:* Email record with dissemination plan attached sent; dissemination plan uploaded on project website *Verification levels:* A draft dissemination plan was developed on April 2024 by QUI and AL. The draft document was sent on April 2024 by AL/QUI to WG so to collect the feedback. Each partner also filled out the Annex to the document concerning the local dissemination activities envisaged and to be enriched during project implementation period. By end of April 2024, the final version was agreed and uploaded on the project website.	none

QUALITY ASSURANCE ASSESSMENT OF MILESTONES & DELIVERABLES

The table below evaluates the **milestones and deliverables achieved according to three dimensions of quality assurance**:
- relevance: is the output coherent with the planned content?
- effectiveness: is the output contributing to the achievement of the project general and specific objectives?
- timing: is the output in line with the planned timeline?

MILESTONES & DELIVERABLES	RELEVANCE	EFFECTIVENESS	TIMING
WP1 **D1.1 Partnership agreements signed**	Yes. The output is coherent with WP1 "Project coordination and quality control" aiming at creating the managing structure of the project, by setting the partners mutual rights and obligations	The output meets the specific objective of fostering the collaboration of Vietnamese universities with EU stakeholders, by regulating the rights and obligations of the project consortium members in order to successfully implement the project and to ensure its accountability	Due time
WP1 **MS1 Quality plan drafted**	Yes. The output is coherent with WP1 "Project coordination and quality control" goal of setting the quality standards, the practices, the responsibilities and the sequences of activities needed to achieve project deliverables under each work package	The output contributes to sustain the engagement of Vietnamese universities in the internationalization of their institutions, be creating the different bodies facilitating their interaction through a smooth flow of information for the achievement of project expected results: steering committee, quality committee, working group	In advance with respect of project GANTT
WP1 **D1.2 Quality control reports released**	Yes. The output is coherent with WP1 "Project coordination and quality control" goal of monitoring activities throughout the project lifetime, collecting beneficiaries' feedbacks on project progress, highlighting the level of achievement of deliverables and their consistency with the project timetable, as well as the recommendations for overcoming eventual shortcomings, also as regards the budgetary expenses, in line with LogFrame Matrix	The output contributes to the specific objective of strengthening Vietnamese university staff (in particular the appointed quality committee members) capabilities on projects monitoring	Due time
WP2 **MS2 Workshop on Erasmus+ opportunities UEVORA**	Yes. The output is coherent with WP2 "Overview on Erasmus+ programme in higher education sector" aiming at providing an overview of the Erasmus+ programme in Higher Education opportunities. In particular the workshop provided: - an introduction of the Erasmus+ Programme with its priorities and objectives (day 1 training) - focus on KA1 and KA2 CBHE projects, providing specific information on eligibility criteria, funding rules, award criteria, other criteria of the two actions (day 1 training) - share good practices and lessons learned in international cooperation (day 2 round table/training)	The output contributes to improve Vietnamese university staff knowledge on Erasmus+ programme opportunities in higher education sector. It also contributed in fostering the networking among Vietnamese and EU universitities by involving 11 universities not in the STRIVE consortium. Morever, an important synergy has been created between STRIVE and EU GREEN ALLIANCE that sees UEVORA involvement. STRIVE project could benefit from the alliance by connecting the project Vietnamese team that will work in the drafting of the STRIVE CBHE proposal (D3.2) with EU network of experts in sustainable tourism cluster.	Due time

WP2 **MS3 Workshop on available tools** **QUI-Replaced at HANU-HANOI**	Yes. The output is coherent with WP2 "Overview on Erasmus+ programme in higher education sector" general aim detailed above in MS2 section and specifically as well as with the tools made available by the European Commission for partnership building, search of funding opportunities, Grant management and reporting (FTOP)	The output contributes to improve Vietnamese university staff knowledge on Erasmus+ programme opportunities in higher education sector. It also contributed in fostering the networking among Vietnamese and EU universitities. Staff members that also attended the MS2 workshop took part to the event (40 people, 30 trainees), thus guaranteeing the continuity of the capacity building activity.	Scheduled Month 7 (July 2024) Posptoned Month 9 September 2024 (due to summer break in EU and partners availabilities). Held in Hanoi due to Yagi Typhoon in Vietnam that hit Quang Ninh Province
WP5 **D5.1 Project website set up**	Yes. The output is coherent with WP5 "Dissemination" goal of increasing the visibility of project activities, results and impact	The output contributes to raise the awareness of Vietnamese students and staff and stakeholders on Erasmus+ programme in higher education sector opportunities	Due date
WP5 **MS6 Dissemination plan**	Yes. The output is coherent with WP5 "Dissemination" goal of enhancing project dissemination at local, national and international level, at spurring the involvement of project stakeholders and beneficiaries, at planning the achievement of dissemination outputs, showing to the less experienced beneficiary universities how important is the dissemination of project results in the framework of an Erasmus+ capacity-building project	The outputs contributes to sustain the engagement of Vietnamese universities' governance in the internationalization of their institutions and to strengthen Vietnamese university staff capabilities on project dissemination tools and best practices	Due date

The project coordinator AL sent to the Working Group, on July 10 2024, a "**Project Implementation Questionnaire**" aimed at collecting feedback on project implementation for the period 15 January 2024 – 15 October 2024, highlighting the eventual shortcoming arisen and suggesting corrective measures to be applied. Be the end of July 2024 all partners replied to the questionnaire. A second set of feedback was collected following the Workshop on available tools - MS3 (September 10-11, 2024 at QUI) to collect feedback on that activity.

The questionnaire (in Annex to the present document) is divided into three parts: "*Assessment of project milestones and deliverables*", "*Assessment of project information flow and dissemination*" and "*Assessment of risk management*".

In the first section, "*Assessment of project milestones and deliverables*", partners have been asked if they have experienced any difficulties in contributing to the achievement of the envisaged deliverables and milestones (D1.1; MS1; D5.1; MS6; MS2; MS3) and eventually what corrective measures they have applied.
All partners specified that they have not encountered any difficulty in the achievement of the outputs envisaged.

The second section, "*Assessment of project information flow and dissemination*", focuses on the communication mechanisms and the information distribution, asking the partners if they considered the applied mechanisms and modalities of communication with the project coordinator and the Vietnamese national coordinator effective and if the sharing of project documentation has happened in a time-bound manner. All the respondends agreed on the effectiveness of the communication modalities implemented and on the timeliness of the project documentation shared. Therefore, there has been no need to implement corrective measures in these aspects.

Partners have been also asked to share their dissemination activities. In addition to those detailed in the dissemination plan, other dissemination activities have been carried out:
-posts on the official partners' websites/Facebook pages/news:
https://www.facebook.com/profile/100064643293939/search/?q=STRIVE;
https://www.facebook.com/HVHCQGNAPA/posts/pfbid0pzwWn7mMJPMzbWzRPyvMMocYzRH6dSPXsWFQtP3hSJG63gHZXkux6u1mvtiJT7QVl
https://www1.napa.vn/blog/hoi-thao-quoc-te-nang-cao-nang-luc-quoc-te-hoa-trong-cac-co-so-giao-duc-dai-hoc-moi-tai-viet-nam-strive.htm
https://www.facebook.com/share/p/obV58xtcfLqBUEo1/?mibextid=oFDknk
https://kinhtemoitruong.vn/nang-cao-nang-luc-quoc-te-hoa-trong-cac-co-so-giao-duc-dai-hoc-moi-tai-viet-nam-93046.html
https://vietnamhoinhap.vn/vi/nang-cao-nang-luc-quoc-te-hoa-trong-cac-co-so-giao-duc-dai-hoc-moi-tai-viet-nam-strive-49110.htm
https://hanu.edu.vn/a/151010/STRIVE-8211-Du-an-Erasmus-Nang-cao-nang-luc-Quoc-te-hoa-cho-cac-truong-dai-hoc-Viet-Nam/; https://phuxuan.edu.vn/truong-dai-hoc-phu-xuan-gat-hai-thanh-cong-voi-du-an-strive-tai-bo-dao-nha/; https://www.almalaurea.it/en/news/strive-project-workshop-erasmus-opportunities;
Hiệu trưởng Nguyễn Văn Trào tiếp các đối tác của dự án Strive (hanu.edu.vn)
https://www.hanu.edu.vn/a/155430/Hoi-thao-quoc-te-Strive-Tang-cuong-quoc-te-hoa-cac-truong-dai-hoc-moi-noi-cua-Viet-Nam
https://congthuong.vn/hoi-thao-quoc-te-tai-truong-dai-hoc-cong-nghiep-quang-ninh-345382.html

The third questionnaire section, "*Assessment of risk management*", considers the following aspects: change in the governance of the university occurred since the start of the STRIVE project affecting implementation at local level; the staff turnover; the workflow of the staff involved; the commitment of the university staff to take part to the trainings/workshops.

For each of the aforementioned aspects, partners have been asked which corrective measure they have been applied, as by project proposal list, and eventually the additional ones that they have introduced. Despite some changes in university goverance (Dr Ngo Hoang Oanh is the new Rector of Phu Xuan University from September 1st, 2023) and in project staff (newly appointed staff in the consortium) no shortcomings occurred, therefore no mitigation measures have been applied.

Through the comments provided, project partners have indicated that the corrective measures suggested by project proposal were appropriate.
Feedback received from STRIVE Working Group has highlighted a smooth project implementation until now with no difficulties encountered both in the achievement of project deliverables and milestones and in the communication modalities, or in the sharing of project documentation and in participation to meeting events/workshops.

QUALITY ASSURANCE ASSESSMENT OF PROJECT MEETINGS

The table below summarizes the **project meetings held** according to **three dimensions of quality assurance** (relevance, effectiveness, timing) as described in the previuos paraghaph.

MEETING N.	TITLE	LOCATION & HOSTING PARTNER	TIMING	RELEVANCE	EFFECTIVENESS
In presence					
1	Kick-off Meeting WP1	Bologna, Italy AL	Due time January 22-23, 2024	Yes. It was coherent to the planned content of presenting the STRIVE project in details and of appointing the Project Quality Committee. The meeting also let to the following main results: -appointment of project management bodies - discussion on the sustainability framework of the project (1st steering committee) - signature of the partnership agreement -discussion of next steps - enhancement of project corrective measures according to EACEA evaluation proposal	The meeting is in line with the objective of encouraging the engagement of Vietnamese universities' governance in sustain the internationalization of their institutions and to strengthen the links between Vietnamese and EU universities in favour of staff and students mobility. It was the occasion to create networking among VN and EU universities and in particular to know more the HEIs new to these projects (QUI, PXU). 25 participants took place to event, more than planned in the project proposal.
Online					
2	1st Quality Committee Meeting	n.a.	Due time. March 27, 2024.	Yes. The onlinelinmeeting was in line with the goal of reviewing the draft Quality Plan for its delivery to the Working Group so to finalize the document by mid-April and upload it on project website and project continuous reporting tool.	The meeting contributes to the specific objective of strengthening Vietnamese university staff (in particular the appointed quality committee members) capabilities on projects monitoring. 11 participants: QC plus staff working in the project quality control
3	2nd Quality Committee Meeting	n.a.		Yes. The online meeting was in line with the goal of discussing the 1st quality control report contents before being agreed at the occasion of steering committee meeting (QUI-Replaced at HANU/ September 10) in order to validate the eventual corrective measures suggested.	The meeting contributes to the specific objective of strengthening Vietnamese university staff (in particular the appointed quality committee members) capabilities on projects monitoring. 11 participants: QC plus staff working in the project quality control

PROJECT RESOURCES USED ACCORDING TO WORK PACKAGES

The table here below summarizes the **resources available** in terms of staff person/months per partner according to work package, considering the project total costs (Grant + cofinancing). Each month includes the total efforts of the four staff categories: manager, researcher/trainer, technician, administrative.

Total resources available (staff person/months)

PARTNER	WP1	WP2	WP3	WP4	WP5	WP6	TOTAL
HANU	3	2	2	1	3	4	15
PXU	2	2	2	2	2	5	15
QUI	3	2	2	2	1	5	15
NAPA	2	1	2	2	4	4	15
UEVORA	2	1	1	1	1	1	7
UNITUS	1	1	1	1	1	2	7
AL	3	2	2	1	2	3	13
TOTAL	16	11	12	10	14	24	87

The table here below summarizes the **resources used** in terms of staff person/months per partner according to work package implemented in the first project period, **months 1-9**, considering the project total costs (Grant + cofinancing). Each month includes the total efforts of the four staff categories: manager, researcher/trainer, technician, administrative.

The criterion applied to the computation of person/months used per each Work Package during the period covered by the report is the following: the number of total person/months (all staff categories included) foreseen per each WP multiplied by the ratio between the number of achieved Deliverables/Milestones and the number of total Milestones/Deliverables planned.

In the light of the above explained criterion, it is worth noticing that even though transversal WPs (WP1, WP5 and WP6) activities have started, if no deliverables have been achieved during the period covered by the present report (months 1-9), no used resources are computed.

For the months 1-9 of project implementation, the ratio is the following: 3/5 of achieved milestones/deliverables for WP1; 2/3 for WP2; 1/2 for WP5.

Such ratio might vary according to parter effort.

Resources used (staff person/months) for the period M 1-9

PARTNER	WP1 Project coordination and quality control	WP2 Overview on Erasmus+ Programme	WP5 Dissemination	TOTAL
HANU	1,80	1,33	1,50	**4,63**
PXU	1,20	1,33	1,00	**3,53**
QUI	1,80	1,33	0,50	**3,63**
NAPA	1,20	0,67	2,00	**3,87**
UEVORA	1,20	0,67	0,50	**2,37**
UNITUS	0,60	0,67	0,50	**1,77**
AL	1,80	1,33	1,00	**4,13**
TOTAL	9,60	7,33	7,00	**23,93**

The following table summarizes the **repartition of project total costs per partner** for the whole project period according to work package based on the project total costs (Grant + cofinancing).

The project total costs include: **personnel costs, travel costs, subcontracting costs and indirect costs**.

Project total costs (Grant covering 90% of project total costs + cofinancing covering 10% of project total costs)

PARTNER	WP1	WP2	WP3	WP4	WP5	WP6	TOTAL
HANU	13.799 €	12.784 €	13.091 €	11.989 €	4.979 €	8.816 €	**65.458 €**
PXU	9.144 €	10.571 €	10.690 €	10.571 €	1.916 €	11.203 €	**54.095 €**
QUI	9.762 €	10.376 €	10.256 €	9.948 €	841 €	9.694 €	**50.877 €**
NAPA	11.382 €	10.025 €	11.919 €	9.685 €	6.044 €	10.291 €	**59.346 €**
UEVORA	13.735 €	11.828 €	11.828 €	8.122 €	2.310 €	13.369 €	**61.192 €**
UNITUS	5.440 €	9.951 €	9.951 €	10.293 €	4.139 €	15.973 €	**55.747 €**
AL	16.635 €	16.196 €	19.309 €	12.095 €	7.477 €	25.966 €	**97.678 €**
TOTAL	**79.897 €**	**81.731 €**	**87.044 €**	**72.703 €**	**27.706 €**	**95.312 €**	**444.393 €**

The following tables summarize **the repartition of budget resources used per partner** for the implementation period months 1-9, according to work package based, which will facilitate the partners' internal monitoring of grant expenditure needed in order to complete the different work packages.

The monitoring of budget resources used covers **personnel costs, travel costs, subcontracting costs**.

Budget resources used

Direct Personnel Costs (M 1-9)

The direct personnel costs (Grant + cofinancing, net of indirect costs) values reported in the table here below are calculated by applying the criterion for the computation of the person/months used for the achievement of Milestones/Deliverables.

For the period 1-9 of project implementation: % of direct personnel costs used (3/5 ratio for WP1 outputs; 2/3 for WP2 outputs; 1/2 for WP5 outputs) + travel costs + subcontracting costs.

PARTNER	WP1 Project coordination and quality control	WP2 Overview on Erasmus+ Programme	WP5 Dissemination	TOTAL
HANU	2.938 €	1.432 €	1.577 €	5.946 €
PXU	1.528 €	1.194 €	896 €	3.617 €
QUI	1.874 €	998 €	393 €	3.265 €
NAPA	2.782 €	1.046 €	2.825 €	6.653 €
UEVORA	6.628 €	3.476 €	1.080 €	11.183 €
UNITUS	2.268 €	2.579 €	1.934 €	6.781 €
AL	8.008 €	4.659 €	3.494 €	16.161 €
TOTAL	26.025 €	15.383 €	12.197 €	53.605 €

Direct Travel Costs (M 1-9)

The direct travel costs values reported in the table here below are computed as Grant + cofinancing, net of indirect costs.

PARTNER	WP1 Project coordination and quality control	WP2 Overview on Erasmus+ Programme	WP5 Dissemination	TOTAL
HANU	8.000 €	9.800 €	-	17.800 €
PXU	6.000 €	8.088 €	-	14.088 €
QUI	6.000 €	6.000 €	-	12.000 €
NAPA	6.000 €	7.800 €	-	13.800 €
UEVORA	1.790 €	3.640 €	-	5.430 €
UNITUS	1.304 €	5.432 €	-	6.736 €
AL	-	8.148 €	-	8.148 €
TOTAL	29.094 €	48.908 €	-	78.002 €

Direct Subcontracting Costs (M 1-9)

The direct subcontracting costs values reported in the table here below are computed as Grant + cofinancing, net of indirect costs.

PARTNER	WP1 Project coordination and quality control	WP2 Overview on Erasmus+ Programme	WP5 Dissemination	TOTAL
HANU	-	-	-	-
PXU	-	-	-	-
QUI	-	2.200 €	-	2.200 €
NAPA	-	-	-	-
UEVORA	-	2.200 €	-	2.200 €
UNITUS	-	-	-	-
AL	2.200 €	-	-	2.200 €
TOTAL	-	-	-	6.600 €

Direct Total Costs M 1-9: Personnel costs+Travel costs+Subcontracting costs (Grant + cofinancing, net of indirect costs)

PARTNER	TOTAL
HANU	23.746 €
PXU	17.705 €
QUI	17.465 €
NAPA	20.453 €
UEVORA	18.813 €
UNITUS	13.517 €
AL	26.509 €
TOTAL	**138.207 €**

MONITORING OF SUPPORTING DOCUMENTS

As by Partnership Agreements (Article 5 - Record Keeping), the beneficiaries have properly kept records and provided the coordinator with the **supporting documents** to prove the **proper implementation of the action**, in accordance with the means of verification defined in the project logical framework matrix, namely:

- **Staff appointment letter** signed by the legal representative of beneficiaries: the project staff has been subject to some changes with respect to the initial project proposal, in some cases it has been enlarged with newly appointed staff and when some staff has been replaced, the requirement to keep the proper competences in the team has been respected.
- **Employment contract** with the belonging organization.
- **Evaluation forms, meeting minutes, presentations and signed attendance lists of trainings and project events**: the documentation is available at project website in private area (https://strive-project.eu/)
- **Flight tickets** (flight reservations) and boarding passes: provided to the coordinator for the KoM (WP1, Bologna, January 22-23, 2024); Workshop on Erasmus+ opportunities (WP2, UEVORA, June 12-13, 2024); Workshop on available tools (WP2, QUI, September 10-11, 2024).
- **Contracts, CV of the service provider** (natural person only), **invoices and proofs of payment related to approved subcontracting**: subcontracting for simultaneous translation Vietnamese-English at KoM (WP1, Bologna, January 22-23, 2024); Workshop on Erasmus+ opportunities (WP2, UEVORA, June 12-13, 2024); Workshop on available tools (WP2, QUI, September 10-11, 2024).

MAIN FINDINGS

The quality control activities carried out in the first project period (months 1-9) have revealed that the project has been run smoothly. Quality requirements for milestones, deliverables and meetings, as per the three dimensions foreseen in the project quality assurance – relevance, effectiveness, timing, have been met.

The assessment of the resources allocated to the completion of each work package in terms of staff person/months and budget, as well as the monitoring of supporting documents needed for demonstrating the proper implementation of the action have made clear how the resources available have been properly used for the completion of the planned activities.

The feedback received by the Working Group on project implementation and on the concerns shared by meetings' attendees have shown that no difficulties have been encountered in carrying out project tasks with no need to implement corrective measures.

The project staff has been subject to some changes with respect to the initial project proposal; in some cases it has been enlarged with newly appointed staff and when some staff has been replaced, the requirement to keep the proper competences in the team has been respected.

The collaboration among the project staff, within and across the management bodies created (Steering Committee, Quality Committee, Working Group) has been taken up with enthousiam by each member. The participation of the staff to meetings has been higher than expected, not only in terms of numbers but also in terms of contribution to the achievement of meeting goals, both for experienced and less experienced partners.

Two main positive externalities have emerged:

- Involvement of universities not in STRIVE Consortium: at the occasion of "*WP2 Overview on Erasmus+ programme in higher education sector*" that took place at University of Évora, June 13-14, 2024, more than 50 university staff members took part to the event in presence and remotely. Together with STRIVE project consortium, **11 Vietnamese universities** new to the project joined the workshop sessions: Hanoi Pedagogical University 2, Dai Nam University, Thai Nguyen University; Halong University, Da Nang University; University of Cuu Long; Nguyen Tat Thanh University; Nha Trang University; Vietnam National University of Forestry, Tay Nguyen University. STRIVE Consortium will involve the staff from these universities to take part to future project capacity-building activities.

- Synergies with Erasmus+ KA2 CBHE 101128556 EMSIV project, "Empowerment of ethnic Minority Students In Vietnam": the Quang Ninh University of Industry (QUI), STRIVE partner, joined the EMSIV initiative by taking part to the survey on "Inner perception on ethnic minority students", aimed at providing an appraisal of labour market dynamics for ethnic minority students in Vietnam (WP1). 183 students from QUI took part to the survey. The EMSIV project, coordinated by AlmaLaurea, is intended to promote a comprehensive dialogue on ethnic minorities in higher education in Vietnam by enhancing the networking among national stakeholders in order to promote their commitment for a successful inclusion of ethnic minority students into the labour market.

ANNEX I - QUALITY CONTROL QUESTIONNAIRE

Deliverable D1.2 – 1ˢᵗ PROJECT QUALITY CONTROL REPORT

PROJECT IMPLEMENTATION QUESTIONNAIRE

Link google form:
https://docs.google.com/forms/d/e/1FAIpQLSftTJ7ffLlsc6pfy7QY-CppcUo7CqsUM9xGrt7NJu-xo-7czw/viewform

The present questionnaire is aimed at **collecting feedbacks from the Working Group on project implementation for the period 15 January 2024 – 15 October 2024**, highlighting the eventual **shortcoming** arisen and suggesting **corrective measures** to be applied.

Successively, the feedback from the Working Group will be included in the 1ˢᵗ quality control report to be drafted by the project Quality Committee.

Finally, the 1ˢᵗ quality control report will be discussed at the occasion of the next project Steering Committee meeting.

1. ASSESSMENT OF PROJECT MILESTONES & DELIVERABLES

Q1. Deliverable D1.1: Signature of project partnership agreement
Have you experienced any difficulties in contributing to the achievement of the deliverable?
NO
YES
If yes, what corrective measures have you applied?

Q2. Milestone MS1: Release of project quality plan
Have you experienced any difficulties in contributing to the achievement of the milestone?
NO
YES
If yes, what corrective measures have you applied?

Q3. Deliverable D5.1: Project website set-up
Have you experienced any difficulties in contributing to the achievement of the deliverable?
NO
YES
If yes, what corrective measures have you applied?

Q4. Milestone MS6: Dissemination plan
Have you experienced any difficulties in contributing to the achievement of the milestone?
NO
YES
If yes, what corrective measures have you applied?

Q5.Milestone MS2: Workshop on Erasmus+ opportunities (Evora, June 2024)

Have you experienced any difficulties in contributing to the achievement of the milestone?

NO
YES
If yes, what corrective measures have you applied?

Q6. Milestone MS3: Workshop on available tools (Quang Ninh-Replaced HANOI, September 2024)
Have you experienced any difficulties in contributing to the achievement of the milestone?
NO
YES
If yes, what corrective measures have you applied?

2. ASSESSMENT OF PROJECT INFORMATION FLOW & DISSEMINATION

Q7. Communication mechanisms
Do you consider that the mechanisms and modalities of communication with the project coordinator and the Vietnamese national coordinator applied so far are effective?
YES
NO
If not, what corrective measures do you suggest applying?

Q8. Information distribution
Do you consider that the sharing of project documentation (presentations and minutes at the occasion of project events; workshop/training assessment questionnaires ex ante and ex post) happen in a time-bound manner?
YES
NO
If not, what corrective measures do you suggest?

Q9. Dissemination of project activities at local/national level
Please detail below the disseminated activities (i.e. events, news) carried out till now and provide us with the links when available.

3. ASSESSMENT OF RISK MANAGEMENT

Please consider the risk-mitigation measures as by project proposal

Q10. Changes in the governance of universities
Has any change in the governance of your university occurred since the start of the STRIVE project that has affected its implementation at local level?
NO
YES
If yes, which corrective measure have you applied/do you suggest applying?
Periodical communication with the rectors of the universities and steering committee meetings.
Appointment of a delegate who could eventually substitute the rector as member of the steering committee.
Other, please specify

Q11.Staff turnover

Have you experienced a staff turnover since the start of the STRIVE project that has affected its implementation at local level?

NO

YES

If yes, which corrective measure have you applied/do you suggest applying?

Choice of the staff to be appointed on the base of experience at the universities and type of contract.

Informal involvement of other staff from the same categories of the project staff to prevent a delate in the project implementation in case of turnover.

Other, please specify

Q12.Workflow of local staff involved

Have you experienced any shortcomings in the management of the workflow and internal communication within the local staff in charge of project activities since the start of the STRIVE project that has affected its implementation at local level?

NO

YES

If yes, which corrective measure have you applied/do you suggest applying?

Involvement of governance board of partners, acknowledge of project objectives and activities and continuous commitment of staff.

Share the quality reports for financial management and quality control and collect feedbacks form from all staff involved.

Time bound collection of internal documentation through periodically communication and virtual meetings with the staff involved.

Other, please specify

Q13. Commitment of the university staff to take part to the trainings/workshops

Have you experienced any shortcomings in the appointment of the staff to be involved in the training/workshops organized since the start of the STRIVE project that has affected its implementation at local level?

NO

YES

If yes, which corrective measure have you applied/do you suggest applying?

Partners' governance boards have been involved in project staff appointment and have acknowledged project objectives and activities at the stage of project proposal.

Trainings have been scheduled in the best academic year moments (for example not in conjunction with session of exams of public holidays).

The project staff have been informed about project goals and activities in phase of project proposal draft and took part to it on a voluntary base in line with personal motivations and interest.

Other, please specify