



# ERASMUS+ STRIVE PROJECT

## Strengthening Internationalization Of Vietnamese Emerging Universities

### **PARTNERSHIP AGREEMENT: PARTNERS' ROLES AND OBLIGATIONS**

*Kick-off Meeting*  
*January 22-23, 2024*



Co-funded by  
the European Union

Internal  
arrangements on  
operation and  
coordination



**Jointly responsible**

**Appropriate resources**



**To their best abilities**

**In good faith**



Monitor the action

Intermediary with  
EACEA

Submit deliverables

Verify quality &  
completeness

Distribute payments

Keep info up to date

Submit contribution  
to deliverables

Inform of any events or  
delays affecting the  
action

Submit supporting documents



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graph TD; A[Steering committee: strategic framework] --> B[Quality committee: progress assessment]; B --> C[Working Groups: activities implementation]; C --> D([Project coordinator]); C --> E([Vietnamese national coordinator]);
```

**Steering committee: strategic framework**

**Quality committee: progress assessment**

**Working Groups: activities implementation**







**Project  
coordinator**

**Vietnamese national  
coordinator**

Partners provide contributions to coordinator

Coordinator is exclusively responsible for  
continuous reporting purposes

## Project Continuous Report

Project Summary	Deliverables	Milestones	Critical Risks	Disseminati... activities	Communic... Activities	Events and Trainings	Financial support to 3rd parties
							

Beneficiaries must give each other access to the background - data, know-how, information - identified as needed for implementing the action

The ownership of all project results, including copyrights and intellectual property rights, shall be vested in the beneficiaries

Any object of intellectual property or any know-how provided should be used exclusively for the interest of project implementation



Quality plan:  
team hierarchy, meetings' guidelines,  
alignment with goals

Active listening

Speak minds freely

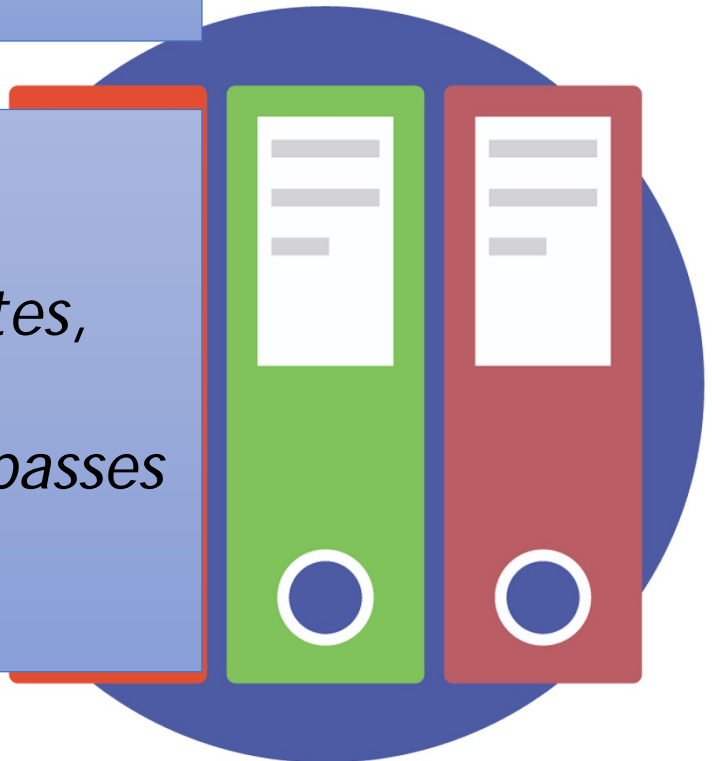
Strive for collaboration  
and compromise

HANU acting as mediator

Must be kept by all partners to prove the proper implementation of the action

For 5 years after the final payment

- ✓ *Staff appointment letter*
- ✓ *Employment contracts*
- ✓ *Evaluation forms, meetings minutes, presentations, attendance lists*
- ✓ *Flight reservations and boarding passes*
- ✓ *Contracts, invoices and proofs of payments for subcontracting*



Communication and dissemination activities,  
major project results must:

Indicate the following  
disclaimer:

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Display the EU flag:



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*Calm on!*

[international@almalaurea.it](mailto:international@almalaurea.it)

